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**Monthly NAA Work Plan**

| **What accomplishments or milestones**  **are we proud of this month?** | **Engagement Team Support and Training Needs** |
| --- | --- |
|  |  |
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| **Monthly Calendar of Events**  **(events that may be potentially leveraged as an avenue for engagement)** | |
| --- | --- |
| **Date** | **Event Description** |
|  |  |
|  |  |
|  |  |

| **Student Goal: 75 to 100% engagement in Needs & Assets Assessment** | | | | | |
| --- | --- | --- | --- | --- | --- |
| **Current**  **Engagement Rate** | | | **Other Notes** | | |
|  | | |  | | |

| **Avenue & Method**  **To Reach Students** | **Individual/Team Goal(s)**  **for the Month** | **Progress Towards Goal(s)**  **and Next Steps** |
| --- | --- | --- |
| *Ex. Student Focus Groups During Lunch Hour (“Lunch Bunch”)* | *Ex. 72 students - 3 focus groups per week (approx. 6 students per group)* |  |
|  |  |  |
|  |  |  |
|  |  |  |

| **Staff Goal: 75 to 100% engagement in Needs & Assets Assessment** | | | | | |
| --- | --- | --- | --- | --- | --- |
| **Current**  **Engagement Rate** | | | **Other Notes** | | |
|  | | |  | | |

| **Avenue & Method**  **To Reach Staff** | **Individual/Team Goal(s)**  **for the Month** | **Progress Towards Goal(s)**  **and Next Steps** |
| --- | --- | --- |
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| **Family Goal: 75 to 100% engagement in Needs & Assets Assessment** | | | | | |
| --- | --- | --- | --- | --- | --- |
| **Current**  **Engagement Rate** | | | **Other Notes** | | |
|  | | |  | | |

| **Avenue & Method**  **To Reach Families** | **Individual/Team Goal(s)**  **for the Month** | **Progress Towards Goal(s)**  **and Next Steps** |
| --- | --- | --- |
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| **Community Goal: 75 to 100% engagement in Needs & Assets Assessment** | | | | | |
| --- | --- | --- | --- | --- | --- |
| **Current**  **Engagement Rate** | | | **Other Notes** | | |
|  | | |  | | |

| **Avenue & Method**  **To Reach Community Members** | **Individual/Team Goal(s)**  **for the Month** | **Progress Towards Goal(s)**  **and Next Steps** |
| --- | --- | --- |
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