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**Monthly NAA Work Plan**

| **What accomplishments or milestones** **are we proud of this month?** | **Engagement Team Support and Training Needs** |
| --- | --- |
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| **Monthly Calendar of Events** **(events that may be potentially leveraged as an avenue for engagement)** |
| --- |
| **Date** | **Event Description** |
|  |  |
|  |  |
|  |  |

| **Student Goal: 75 to 100% engagement in Needs & Assets Assessment** |
| --- |
| **Current** **Engagement Rate** | **Other Notes** |
|  |  |

| **Avenue & Method****To Reach Students** | **Individual/Team Goal(s)** **for the Month** | **Progress Towards Goal(s)** **and Next Steps** |
| --- | --- | --- |
| *Ex. Student Focus Groups During Lunch Hour (“Lunch Bunch”)* | *Ex. 72 students - 3 focus groups per week (approx. 6 students per group)* |  |
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|  |  |  |
|  |  |  |

| **Staff Goal: 75 to 100% engagement in Needs & Assets Assessment** |
| --- |
| **Current** **Engagement Rate** | **Other Notes** |
|  |  |

| **Avenue & Method****To Reach Staff** | **Individual/Team Goal(s)** **for the Month** | **Progress Towards Goal(s)** **and Next Steps** |
| --- | --- | --- |
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| **Family Goal: 75 to 100% engagement in Needs & Assets Assessment** |
| --- |
| **Current** **Engagement Rate** | **Other Notes** |
|  |  |

| **Avenue & Method****To Reach Families** | **Individual/Team Goal(s)** **for the Month** | **Progress Towards Goal(s)** **and Next Steps** |
| --- | --- | --- |
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| **Community Goal: 75 to 100% engagement in Needs & Assets Assessment** |
| --- |
| **Current** **Engagement Rate** | **Other Notes** |
|  |  |

| **Avenue & Method****To Reach Community Members** | **Individual/Team Goal(s)** **for the Month** | **Progress Towards Goal(s)** **and Next Steps** |
| --- | --- | --- |
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